

Date: 06 August 2021

**Management Information System (MIS) – Closing and Migration of Stakeholder Information Migration**

**Dear Valued Stakeholder,**

We hope that you are keeping safe and well. In the pursuit of a seamless and effective way to manage data and information coming from all our Stakeholders, FP&M SETA has begun the implementation of a new **Management Information System (MIS) with a new service provider**. Our new innovative and fully functional integrated MIS will see all our stakeholders engaging with FP&M SETA efficiently.

Please be advised that as from Monday, 16 August 2021, the FP&M SETA will be in the process of migrating their Management Information System (MIS) from the current Indicium System managed by Solugrowth to a new MIS service provider Adapt IT. In order to allow for change management processes and migration of data to take place you are advised of the following:

- (i) **As from the 15<sup>th</sup> August 2021 00:00, stakeholders will no longer be able to capture on the Solugrowth Indicium System.** Our move from a legacy system(s) (SoluGrowth Indicium) to more current methods of engagement will further ensure data integrity. In order to achieve this, FP&M SETA is currently undertaking a **Data Migration and Cleansing** exercise of ALL Stakeholder's Data. As a result of this significant task, some information may not yet reflect on the system.
- (ii) **As from 15<sup>th</sup> August 2021 00:00, the new Adapt IT LMIS will be functional for the Business Units – QA and Projects.** Stakeholders are advised to continue capturing and uploading information electronically on the new Adapt IT Learner Management Information system. An Adapt IT user manual will be made available to stakeholders via our website to facilitate the transition process and the capturing of new learner information.
- (iii) **The FP&M SETA plans to hold capacity building and training sessions on the new Adapt IT system.**

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**Planned training dates on the system are as stipulated on the below table:**

<b>Business Unit</b>	<b>Type of Training</b>	<b>Training Date</b>
Projects and QA, (Learner Capturing and Project Processing)	Stakeholder Training	25 and 26 August 2021
SP&R	Stakeholder Training	Postponed (TBA)

**Please click on the link below to register for the MIS Training webinars**

[Webinar Registration - Zoom](#)

We sincerely apologize for any inconvenience this temporary disruption to the MIS may cause. Our team is working tirelessly to ensure the prompt completion of this exercise. However, we trust that the resulting enhancements will help ease your usage, increase efficiency, and save you time.

#### **MIS Technical Assistance**

Stakeholders are requested to contact the HELP DESK [HelpDesk@fpmseta.org.za](mailto:HelpDesk@fpmseta.org.za) . We also appreciate your valued input to ascertain that the LMIS meaningfully serves our partnership to contribute to improving sector skills effectively.

If you have any questions or encounter any difficulties using the system, please contact our **Customer Contact Center at 011 403 1700 Option 6 or (Ext 1704 and 1742)** (Monday – Friday 9:00 AM to 15:00 PM; or kindly forward all your queries to [HelpDesk@fpmseta.org.za](mailto:HelpDesk@fpmseta.org.za) .

Thank you for your patience.

Kind Regards

Felleng Yende  
**Chief Executive Officer**  
**FP&M SETA**